**E3 – Justification of funding requested from the ARC**

*(Please delete these notes and the statements shown below prior to saving and uploading final version)*

* *Please provide the following information in no more than* ***two (2) A4 pages***
* Text must be size 12 point Times New Roman, or an equivalent a highly legible font type (Arial, Courier, Palatino, and Helvetica) subject to them being an equivalent sized font to 12 point Times New Roman.
* You must use 0.5cm margins.

The uploaded PDF **must**:

* Use the same headings as in the Description column in the budget at Part D of the Proposal:

**Personnel**

**Equipment**

**Maintenance**

**Other**

* Fully justify each budget item requested from the ARC in terms of need, cost and priority.
* Where smaller items have been combined to into one budget item worth $10,000 or more, provide justification for each of the small items which were combined.
* In justifying the budget, it is not sufficient to claim certain equipment costs as $X. Rather, the budget justification should state, for example, that a full-time research assistant or technician with a specific level of expertise is required for ‘x’ months. The same level of explanation is required for all items being requested.
* The budget justification should also confirm if competitive quotes have been negotiated with the budget item provider.
* Title each page of the PDF as ‘E3 – Justification of funding requested from the ARC’.

**Note:** It would be preferred that items are entered in Part D, ‘Proposal Cost’, and in Part E3, ‘Justification of funding requested from the ARC’, in descending order of priority.