Dear Colleagues,

This DVC(R) Bulletin #73 provides an update on important issues affecting researchers at UNSW. If you missed the previous bulletins – the contents are available at http://research.unsw.edu.au/deputy-vice-chancellor-research-bulletin.

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1. 2015 HERDC Collection: Ensure of your publications are in ROS

The deadline for the 2015 HERDC collection of 2014 publications is approaching. All eligible publications need to be entered in ROS and assessed by your School/Centre by Friday 24 April, 2015.

1,879 researchers have publications still to be claimed/rejected - All UNSW co-authors need to claim all of their publications for UNSW to receive the maximum number of HERDC points. There are 1,879 researchers with publications that might be eligible for HERDC 2014 that still need to be claimed or rejected. To ensure your points are counted, log into ROS, view your ‘Pending’ tab and claim or reject all items listed there.

How to check all publications have been added and nominated - A list of your publications that might be eligible for HERDC can be found in ‘My Nominations’ under the HERDC tab. Check to ensure that:

- All publications have been entered: you can add any missing ones to your ‘My Publications’ section by either adjusting your search settings or adding them manually.
- All eligible publications have been nominated for HERDC: you can nominate or withdraw a publication by clicking the action buttons.

For information on how to ensure all your publications are included visit the ROS Online Guide or contact your Outreach Librarian.
### 2.2015 HERDC Collection: Income Return Key Dates

The following deadlines are for the 2015 HERDC collection of 2014 income. This is to provide advice and information for key dates for this return.

#### 2015 HERDC Research Income key dates:

<table>
<thead>
<tr>
<th>What</th>
<th>When</th>
<th>Who</th>
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<tbody>
<tr>
<td>Corporate Finance &amp; Advisory Services to send non-RE information packs to Faculties &amp; Divisions</td>
<td>Wednesday 4 March 2015</td>
<td>Email from Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>Non-RE files due back to Corporate Finance &amp; Advisory Services</td>
<td>Friday 27 March 2015</td>
<td>Email from Faculties &amp; Divisions to Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>Corporate Finance &amp; Advisory Services to send controlled entity &amp; other division income to faculties &amp; Divisions</td>
<td>Monday 30 March 2015</td>
<td>Email from Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>Corporate Finance &amp; Advisory Services to send summary of RE income to be reported to Faculties &amp; Divisions</td>
<td>Tuesday 7 April 2015</td>
<td>Email from Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>Controlled entity &amp; other division income due back to Corporate Finance &amp; Advisory Services</td>
<td>Friday 17 April 2015</td>
<td>Email from Faculties &amp; Divisions to Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>Final queries due to Corporate Finance &amp; Advisory Services on all HERDC income</td>
<td>Wednesday 6 May 2015</td>
<td>Contact Vicky Tzouvaras on x58157</td>
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<tr>
<td>HERDC Return finalised for audit</td>
<td>Friday 29 May 2015</td>
<td>Corporate Finance &amp; Advisory Services</td>
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<tr>
<td>HERDC Return audit by Audit Office NSW to commence</td>
<td>Monday 1 June 2015</td>
<td>Corporate Finance &amp; Advisory Services, DVC(R), Audit Office NSW</td>
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<tr>
<td>HERDC Return due for submission to Government</td>
<td>Tuesday 30 June 2015</td>
<td>Corporate Finance &amp; Advisory Services &amp; DVC(R)</td>
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**3. ERA Update – Research Evaluation Committee Members from UNSW**

The ARC has released the list of panel members for each of the Research Evaluation Committees (REC) for the coming ERA 2015 submissions. Of the 36 UNSW nominations, 11 were selected as panel members; they are the following:

- Professor Chris Tinney – Physical, Chemical and Earth Sciences (PCE)
- Professor Robert Freestone – Humanities and Creative Arts (HCA)
- Professor John Gascoigne – Humanities and Creative Arts (HCA)
- Professor Melissa Knothe Tate – Engineering and Environmental Sciences (EE)
- Professor Chris Rizos – Engineering and Environmental Sciences (EE)
- Professor Brian Uy – Engineering and Environmental Sciences (EE)
- Professor Roger Layton – Economics and Commerce (EC)
- Professor Paul Patterson – Economics and Commerce (EC)
- Professor Pierre Del Moral – Mathematical, Information and Computing Sciences (MIC)
- Professor Igor Shparlinski – Mathematical, Information and Computing Sciences (MIC)
- Professor Louisa Jorm – Medical and Health Sciences (MHS)

The ARC reported that “The membership has been drawn substantially from more than 700 nominations which were submitted to the ARC in 2014 from the sector.”

The complete list of panel membership may be found in the ARC website: [http://www.arc.gov.au/era/era_2015/ERA2015_REC.htm](http://www.arc.gov.au/era/era_2015/ERA2015_REC.htm)

**4. Orientation to Research**

An Orientation to Research session will be held on 17th March 2015. It will be led by the President and Vice Chancellor Professor Ian Jacobs and Vice-President and Deputy Vice-Chancellor (Research) Professor Les Field.

It will provide a comprehensive introduction for research academics new to UNSW and includes an overview of the research environment; strategy, expectations, support available from Division of Research staff.

To register please go to [Orientation to Research](#).

More information about the range of services and support offered by Researcher Development Unit can be found on the following links - [2015 Researcher Development Workshops and Events](#) or subscribe to the [Research Development Unit Bulletin](#).
5. UNSW Centres Secretariat – Reminder to Update Information

A reminder that Internal Centre and Institute annual reports are due by 1 June 2015.

All Centres & Institutes (Internal & External) should advise the Centres Secretariat of any changes to Centre/Institute Website Address, Director and contact information, so that we can keep the registry and web site accurate.

For enquiries or further information please contact p.krug@unsw.edu.au or 02 9385 9736.

6. Do you know... that Research Collaborations outside of UNSW should have a collaboration agreement in place?

Most research collaborations are covered by detailed funding agreements and are managed through the Grants Management Office.

For research collaborations that are outside of UNSW (especially those that are not managed through the Grants Management Office), researchers should have an agreement in place that covers ownership of IP, ownership and location of data and materials, any sensitive information and publications. These agreements should be put in place even if no money is involved. The agreements are designed to protect researchers and their research from any misunderstandings.

Please note that these agreements do not need to be legally written documents *(i.e. contracts and deed)*, but they should clearly documented and all factors and be agreed to by all the collaboration partners.

This mechanism is to ensure it meets UNSW principles underpinning research integrity, in particular to ensuring responsible publications, being accountable and open and maintaining accuracy with the research being undertaken.

7. Subscribing to the Research Bulletin

To subscribe to the Research Bulletin please go to dvc-research-bulletin-subscribe@lists.unsw.edu.au.

For any questions please direct them to David Do (david.do@unsw.edu.au or x52784).

Professor Les Field
Vice-President and Deputy Vice-Chancellor (Research)