Dear Colleagues,

This DVC(R) Bulletin #74 provides an update on important issues affecting researchers at UNSW. If you missed the previous bulletins – the contents are available at http://research.unsw.edu.au/deputy-vice-chancellor-research-bulletin.

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1. **2015 HERDC Publications: Nomination and assessment by 24 April 2015**

The [deadline for the 2015 HERDC collection](http://research.unsw.edu.au/deputy-vice-chancellor-research-bulletin) of 2014 publications is approaching. All eligible publications need to be entered into ROS and assessed by your School/Centre by Friday 24 April, 2015.

Please check to ensure that:
- All of your publications have been correctly entered: Remember to check your pending tab. You can also add any missing ones to your ‘My Publications’ section by either adjusting your search settings or adding them manually.
- All eligible publications have been nominated for HERDC: you can nominate or withdraw a publication by clicking the action buttons.

For information on how to ensure all your publications are included visit the ROS Online Guide or contact your Outreach Librarian.

2. **HERDC Publication Assessors troubleshooting guide**

The ROS Online Guide now includes a troubleshooting guide for HERDC Assessors which addresses the most common issues Assessors may experience whilst reviewing HERDC nominations.

This guide will help you know what to do in a range of common scenarios including if the nominated publication:
- should not be affiliated with your school/centre;
- is a duplicate; or
- has been nominated in the wrong year.

For further assistance with ROS, please contact your Faculty Outreach Librarian.
3. New Animal Ethics Procedure

The new UNSW Animal Research Ethics Procedure has been released to provide researchers with guidance on how to meet the requirements of the 2013 Australian Code for the Care and Use of Animals for Scientific Purposes. The Research Ethics & Compliance Support (RECS) team will integrate the content into animal ethics and welfare training. You can access the Procedure at https://research.unsw.edu.au/animal-research-ethics-unsw. For any questions please contact animalethics@unsw.edu.au.

4. Defence Trade Controls

The Defence Trade Controls legislation is Australia's export control system for defence and dual-use goods and is designed to stop goods and technology that can be used in chemical, biological and nuclear weapons, or military goods and technology, from getting into the wrong hands.

The Defence Trade Controls Amendment Bill 2015, which amends the Defence Trade Controls Act 2012 was passed by Parliament on 18th March 2015. A summary of the key changes to the Defence Trade Controls Act that will be implemented are available here.

The government will be providing institutions with detailed guidance, tools and training on how to comply with the amended regulations. The Research Ethics and Compliance Support (RECS) team will be providing further information and training on the Defence Trade Controls requirements shortly.

For further information on UNSW's implementation of the Defence Trade Controls requirements please contact Dr Ted Rohr, Director, RECS (ted.rohr@unsw.edu.au, or x 54235).

5. Do you know... all research involving humans at UNSW must have ethics approval?

The National Statement on Ethical Conduct in Human Research (2007) defines research involving humans as:

**Human research is conducted with or about people, or their data or tissue. Human participation in research is therefore to be understood broadly, to include the involvement of human beings through:**

- taking part in surveys, interviews or focus groups;
- undergoing psychological, physiological or medical testing or treatment;
- being observed by researchers;
- researchers having access to their personal documents or other materials;
- the collection and use of their body organs, tissues or fluids (eg skin, blood, urine, saliva, hair, bones, tumour and other biopsy specimens) or their exhaled breath;
- access to their information (in individually identifiable, re-identifiable or non-identifiable form) as part of an existing published or unpublished source or database.

All research at UNSW involving human participants must be assessed by either a Human Ethics Research Advisory Panel (HREAP) or by the UNSW Human Research Ethics Committee (HREC). Details on applying for human research ethics approval can be obtained by visiting the Research Ethics & Compliance Support Website or contacting RECS staff directly.

The need for ethics approval is one of the basic requirements for the University to be able to receive funding from agencies such as the NHMRC and ARC. At UNSW there are serious consequences
for conducting research without the appropriate ethics approval. For example, any research conducted without ethics approval will not be able to be published, or will need to be retracted if it has already been made available in the public domain.

6. Subscribing to the Research Bulletin

To subscribe to the Research Bulletin please go to dvc-research-bulletin-subscribe@lists.unsw.edu.au.

For any questions please direct them to David Do (david.do@unsw.edu.au or x52784).

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