



Quick Navigation Guide

Research Integrity Online Training for UNSW Higher Degree Research Candidates (HDRs)

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About UNSW Research Integrity (RI)

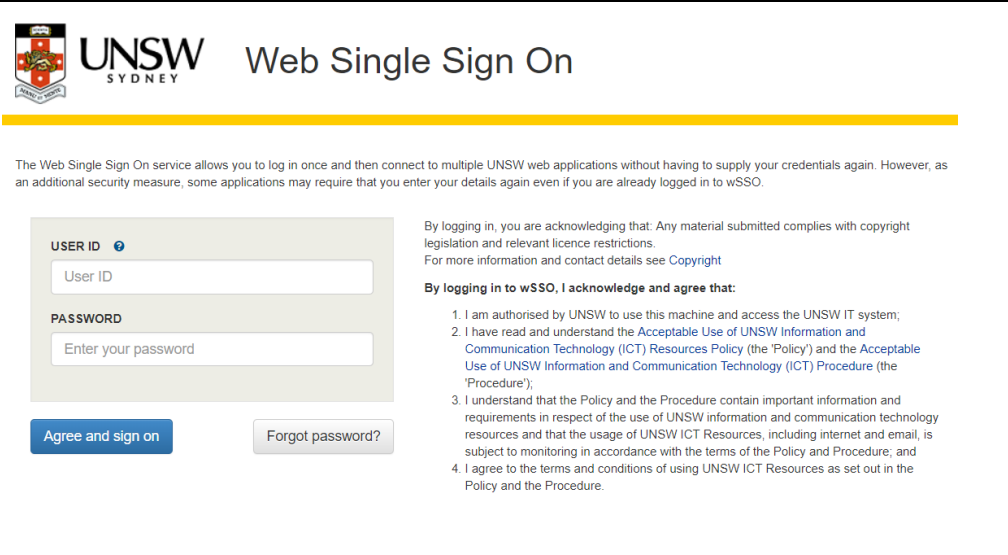
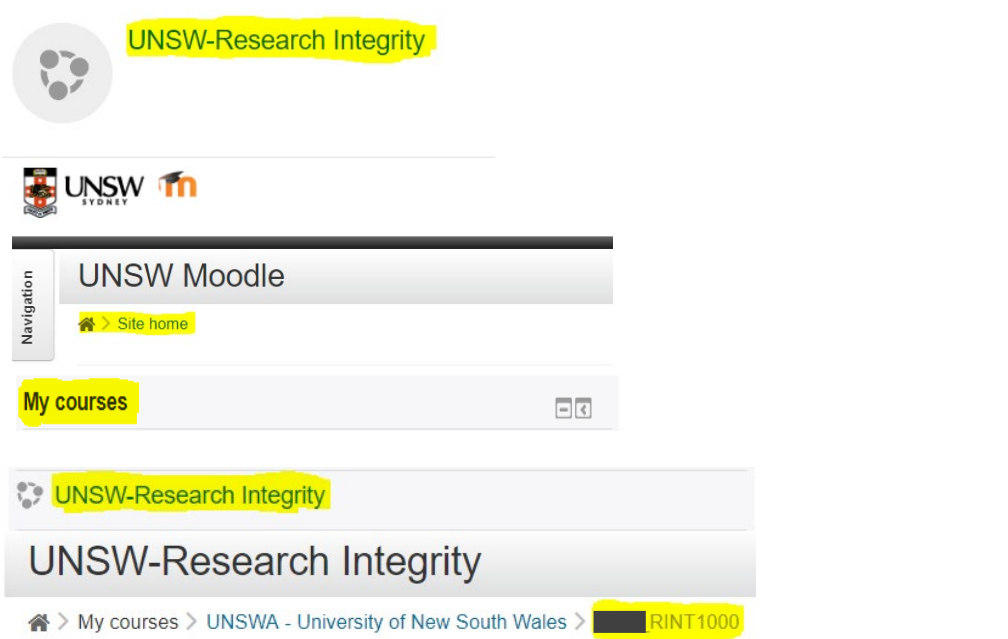
UNSW Research Integrity is a comprehensive online learning package that is accessible via Moodle, and mandatory for all Higher Degree Research Candidates (HDRs) to complete prior to their [Confirmation Review](#).

UNSW Research Integrity enables you to develop an understanding of key responsibilities you have as a researcher, identify the challenges you could face in meeting those responsibilities, and be aware of strategies for dealing with pressures and difficult situations.

Getting Started with UNSW RI Online Training

All newly enrolled HDR candidates are automatically enrolled in the online RI training package after [Census Date](#) each term. Once you have been enrolled into the course, you will receive an email from the Graduate Research School containing a link to access the training package in Moodle.

Please refer below for detailed instructions, and ensure you are using the **latest version of your browser for optimised functionality. We recommend Mozilla Firefox, Google Chrome, Safari & Edge browsers are used. Please avoid using Internet Explorer with this training package. Check with [UNSW IT](#) if uncertain.**

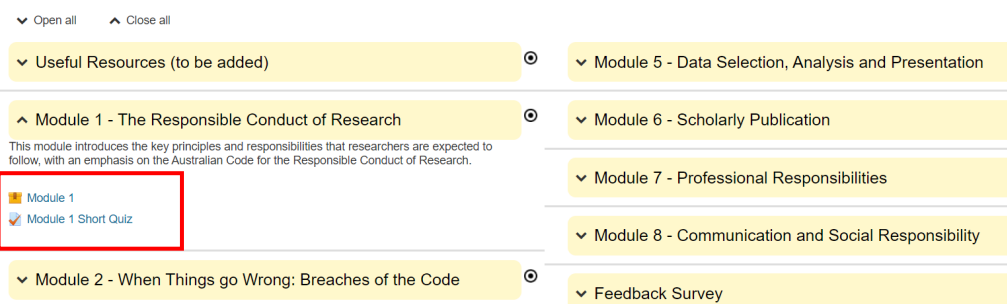
Step 1: Access the UNSW Research Integrity for HDRs package	
<p>1.1 Click on the link you have been provided via email to access the course: <i>UNSW Research Integrity</i>.</p> <p>Note: You may then be prompted to log into Moodle using the “<i>Web Single Sign On</i>” portal. Use your zID and zPass for access.</p>	
<p>1.2 If you are not automatically taken to the course, locate and click on ‘UNSW Research Integrity’ on your Moodle dashboard.</p> <p>Alternatively, you can also find the course by referring to the Moodle Site Home > My Courses and selecting ‘UNSW Research Integrity’ from the list of available courses.</p> <p><i>The course breadcrumb should include: ‘RINT1000’.</i></p>	

Step 2: Explore the UNSW Research Integrity Moodle 'homepage'

Before you commence the training, take a few minutes to familiarise yourself with the **course homepage** content. We recommend you specifically refer to:

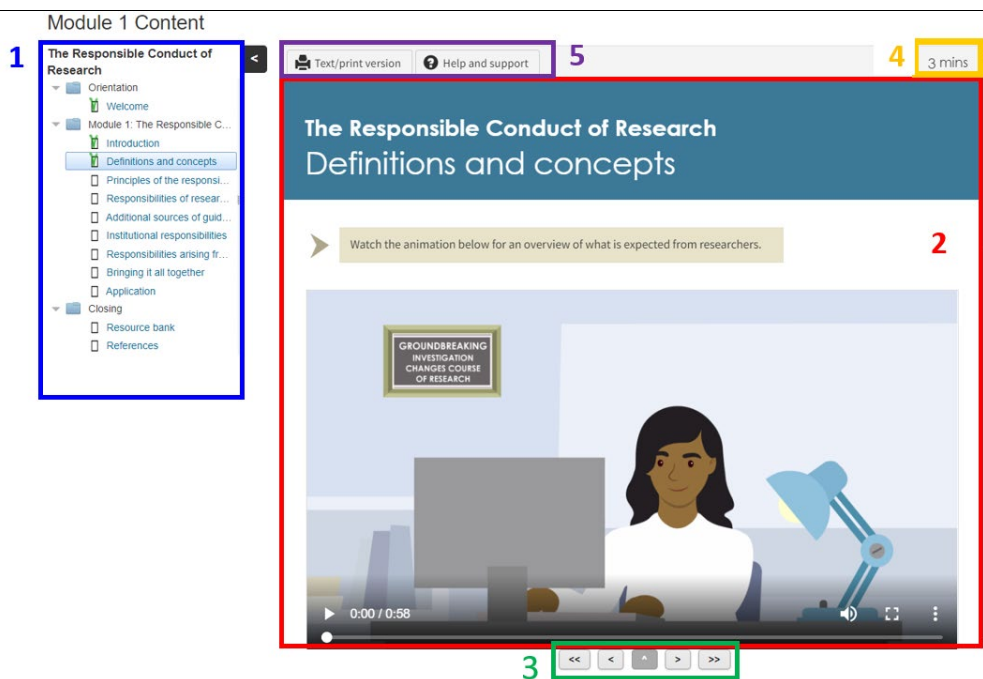
- **Things to know before you start**
- **Useful Resources**

2.1 Each **module** and **accompanying short quiz** can be accessed by clicking on the yellow toggles on the course homepage.



2.2 Use this guide to assist you to navigate your way through the online content.

It is recommended that you start at the introduction and work your way through the package, one module at a time.



KEY (Refer numbers above):

- 1 Side navigation for all course files, activities, resource bank and other key course headings.
- 2 Core course content.
- 3 Navigation forwards/backwards through the course files.
- 4 Study time (allocated for each screen).
- 5 Accessibility options and help.

Note: The Text/print version does not include interactive activities.

2.3 Navigation: To return to the course homepage or to move onto the next module, use the **'Exit Activity'** button (located at the top right of page).



Step 3: Successful Completion of UNSW RI Online Training

Each of the 8 modules has a short quiz comprised of 4 multiple choice questions. Once you have reviewed the learning module for each topic, candidates will be required to **answer 3 out of 4 multiple choice questions (MCQs) correctly in each of the 8 short quizzes.**

Completion of the online training will not be recorded until **all 8 quizzes** have been attempted and an overall **passing grade of 75%** has been achieved. Candidates have a **maximum of 3 attempts per short quiz** to achieve a passing grade. **Following an unsuccessful attempt, you will be unable to reattempt the quiz for 48 hours.**

It is recommended that this time is used to meet with your supervisor or PGC to discuss the module topic and get assistance for any of the material you are having trouble with.

3.1
Refer above to **Step 2.3** to return to the course homepage, followed by **Step 2.1** to access any short quiz.

It is recommended you complete each short quiz as you progress through the modules.



3.2
To commence the quiz for each Module, click on quiz icon and then **'Preview quiz now'** button.

Preview quiz now

3.3
Work your way through each of the 4 questions by clicking on the **'Next page'** button.

Next page

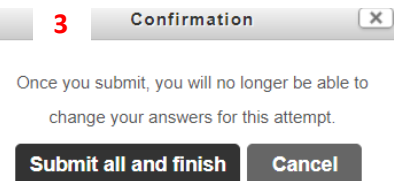
Similarly, use the *Previous page* button to refer back to your answers within a short quiz.

Previous page

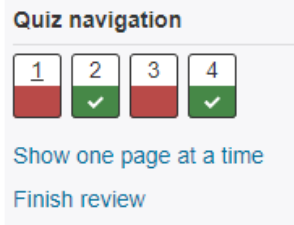
3.4
IMPORTANT:
To submit your answers to each quiz, you must all click on **all three buttons** as shown.

1
Finish attempt ...

2
Submit all and finish



3.5
Review your results: Once you have submitted your attempt, you can review your correct and incorrect responses in the **Quiz Navigation** panel located on the top left of the page within each quiz as well as review feedback.



NOTE: Ensure you are familiar with the module content and confident with your answer selections, **as each unsuccessful attempt will result in a quiz being unavailable for re-attempt for 48 hours.** You have three attempts in total per quiz, before a Fail grade is recorded against this training.

Module 1 Short Quiz

Attempts allowed: 3
Grading method: Highest grade

Summary of your previous attempts

Attempt	State	Marks / 4.00	Grade / 10.00	Review
1	Finished Submitted Thursday, 26 September 2019, 3:11 PM	3.00	7.50	Review

Highest grade: 7.50 / 10.00.

Re-attempt quiz

3.5
To check your **overall course grade**, refer to the Course homepage, in the **Navigation** block, under **My Courses**, find 'RINT1000' and click **Grades**.

NAVIGATION

- Dashboard
- Site home
- Site pages
- My courses
 - RINT1000
 - Participants
 - Badges
 - Competencies
 - Grades

3.4
In order to successfully complete this training, **you must have acquired at least 75%** in each Module Quiz.

You should see 'P' for PASS under the **Letter Grade** column.

Grade Item	Grade	Range	Percentage	Letter grade
2019 Research Integrity 2.0 - Sandpit Course				
RI Quizzes				
Module 1 Short Quiz	10.00	0-10	100.00 %	P
Module 2 Short Quiz	7.50	0-10	75.00 %	P
Module 3 Short Quiz	10.00	0-10	100.00 %	P
Module 4 Short Quiz	10.00	0-10	100.00 %	P
Module 5 Short Quiz	10.00	0-10	100.00 %	P
Module 6 Short Quiz	10.00	0-10	100.00 %	P
Module 7 Short Quiz	10.00	0-10	100.00 %	P
Module 8 Short Quiz	10.00	0-10	100.00 %	P

Step 4: Key Course Features

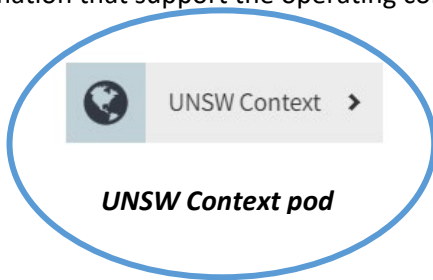
Throughout the training you will find **Key points**, **Discipline specific content**, **UNSW Context** and **Useful Links** pods (pictured below) which all offer further insights to support each module. The UNSW Context Pods provides additional key insights, links to policies and other information that support the operating context and expectations at UNSW.



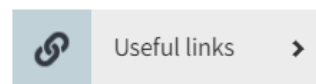
Key points icon



Discipline specific content icon



UNSW Context pod



Useful Links Context pod

Additional course features, that provide an opportunity to apply your knowledge to a real-life situation can be accessed via the Application module in each Module (see 4.1). There is also a comprehensive resource bank (see 4.2)

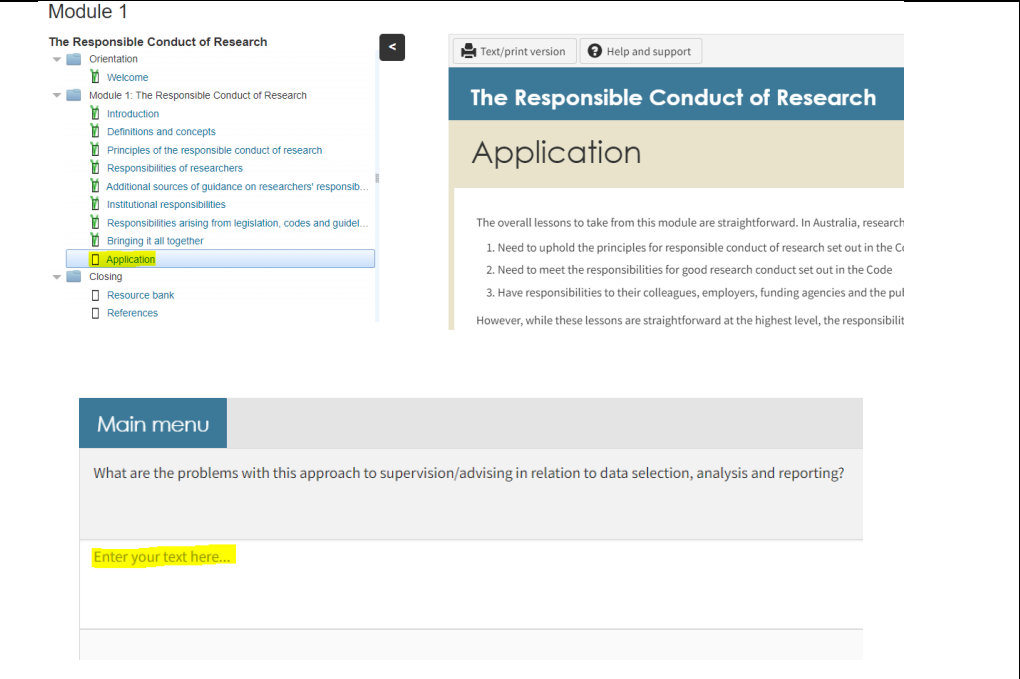
Useful Tip:
You can easily switch between the **Interactive mode** and the **text only version** by clicking on the buttons at the top of each page (pictured below). In text only, you can print relevant sections to contribute to a training '**portfolio**', which you can refer back to where and when required.

Interactive version Help and support Print Page **Viewing text only version**

4.1 Application
 Located at the end of each module, this interactive scenario or activity is designed to apply your learning to a real-life situation.

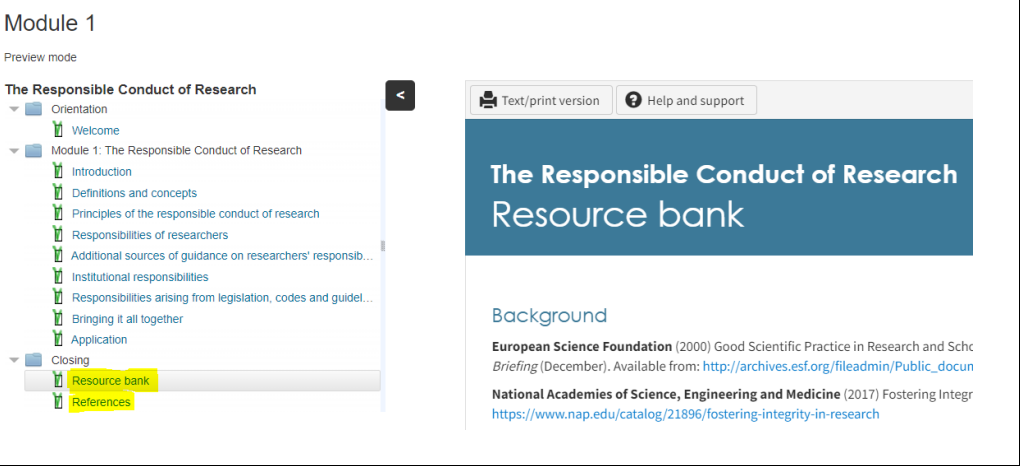
*In the **Interactive mode**, work through the scenarios and activities which provide you with relevant feedback on your choices.*

Some activities give you the option to type answers directly into the page to print out for your own training portfolio.



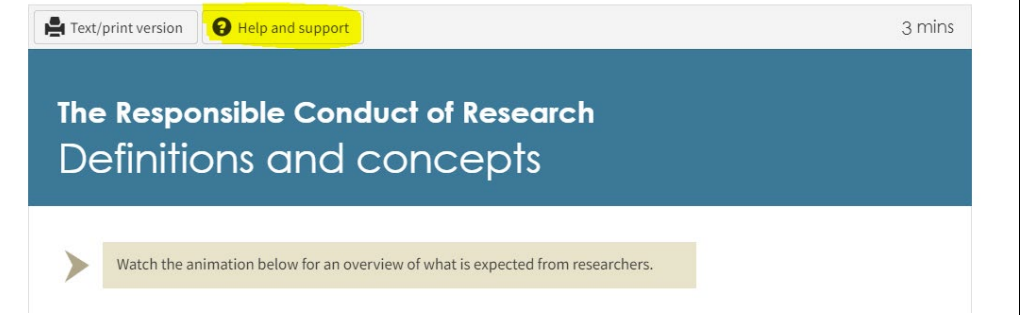
4.1 Resource Bank & References
 Accessible by referring back to the list of module sections on the left-hand side of your screen, both the Resource Bank and References list are useful tools which include the links mentioned in each module.

You can save or print and refer back to these lists as needed.



Help & Support

*Refer to the **Help & Support button** (found on most pages) for common troubleshooting of issues you may experience within the course itself (text entry activities, printing pages etc).*



- UNSW Support:**
- For help relating to your zID or zPass, Moodle access or browser issues, please contact the UNSW IT Service Centre on (02) 9385 1333 or at itservicecentre@unsw.edu.au.
 - For all other queries, including checking your completion status, please contact the Graduate Research School at grs@unsw.edu.au
 - To provide feedback on the course, please click [here](#).