

Research Infrastructure Scheme: Supporting Collaborative Research

Preview of the application process of the Research Infrastructure Scheme (RIS)

The UNSW Research Infrastructure Scheme (RIS) funds equipment and other infrastructure, including research support staff. Applications are accepted via an online Application Management System (AMS). Below is a summary of the sections you will be required to complete in the AMS. This is a guide only, and more information on each section will be provided in the AMS.

Sections of the Online Application Form:

Project and Applicant Summary

- Project title, type and duration
- Details of the approving school(s), faculties(s) and/or MWAC unit(s)
- Details of principle investigator and other applicants

Project Description

- Short **description** of equipment, infrastructure or support requested (1000 words)
- Details of the **location** that the equipment, infrastructure or staff are to be situated (1000 words)
- Explanation of the **strategic purpose** of the request, outlining the impact the request will have on improving UNSW's research capacity (2000 words)
- Details of the major research **programs and groups** that will be supported by the proposal (1000 words)
- Brief outline of the **operational plan** of the infrastructure, including any ongoing costs and how these will be met, and any proposed access mechanisms (1000 words)

Budget Table and Justification

- Details of items requested along with **amounts requested centrally** for each year and amounts to be contributed by schools/faculties/units. Budget table will be provided by the online AMS
- **Justification and priority** of each budgeted item, particularly for major items where only one quote is provided. Include justification for level of appointment for staff (1000 words)
- Short description of **proposed cost recovery mechanism** for Network Lab applications (500 words)

Space, OHS and Compliance Considerations

- Indication of required **space, installation and refurbishment** requirements
- Indication that any **OHS, risk assessment, compliance and maintenance** requirements have been considered
- The lead CI will be asked to **certify** the information within the application (certification checkbox)

Supporting Documentation

- The appropriate number of **quotes** for items requested **must** be attached to application (upload)
- Complete **Site and Services Checklist** is completed and **must** be attached to application (upload)

Please direct any questions or feedback to:
Office of the Pro Vice-Chancellor (Research Infrastructure)

Alper Yasar (Project Officer)

9385 7785 / 0422764525

pvcresin@unsw.edu.au