

What can my Partner Organisation contribute as cash/in-kind?

The lists below detail a range of **general item categories** where your Partner Organisation (PO) may be able to contribute cash or in-kind to your project. These items are by no means the limit of what a Partner can contribute. Contributions should only be included where relevant to your project.

General Contribution Requirements: The combined contribution from all PO's (cash/in-kind) must at least match the total requested from the ARC. The combined PO cash contribution must be at least 25% of the total requested from the ARC. See the LP17 Funding Rules (D8 pg. 46) for full details, restrictions and exemptions.

Personnel:

In addition to the PI in-kind contribution, a PO could also contribute Professional or Technical Specialists:

- Data Analyst
- Actuarial Analyst
- Project Manager
- Marketing Manager
- Services Manager
- Centre Manager
- Senior Management
- Advisory Committee Members
- Technicians and Support Staff
- Subject Matter Specialists
- Sessional Workers
- Organisational Development Coordinator
- Hardware or Software Engineers
- Manufacturing Engineers
- Electronics Engineer
- Head of Ecosystem Assessments
- Agricultural Instructor
- Optometrist
- Interpreters

Note: For the most part, Professional or Technical Specialists contributed by the PO will be in-kind. However, there are instances where the contribution could be considered a cash one, for example the hire of casuals, where the personnel will be employed by someone other than the PO (such as at UNSW) or the hiring of specific personnel to work solely on the project who were not already a part of the PO workforce.

Equipment:

- Computing equipment (processors, desktops, laptops, tablets)
- Assessment touch screens
- Wireless facilities/equipment
- Laboratory equipment
- Design and construction of a lab
- Analytical chemistry equipment
- Specialist software
- Computational modelling platforms
- Incubation and manipulation systems
- Machinery/technical equipment (engines, compressors, cooling systems)
- Production facilities/use of production lines
- Instruments for analysis (genomic, chemical)
- Traps for animal capture
- Digital recorders/ Go Pros/ game cameras
- Diving PAM
- GPS devices
- Radio tracking receivers and aerials

Maintenance:

- Software development tools
- Data retrieval and IT costs
- Preparation and dissemination of summary reports to services
- Molecular biologicals
- Farm materials
- Costs for industrial tests
- Costs for pilot and industrial experiments
- Preparation and supply of raw materials for experiments
- Advertising- (magazines, low cost newspapers, agency media)
- Stakeholder workshop - preparation and distribution of material
- Preparation /dissemination of project report

Travel

PO's can contribute to all travel costs which may be included in the scope of your research plan, including travel for the purpose of research collaboration, training project personnel, planning and co-ordination meetings, undertaking experiments, reviewing results, dissemination etc.

- Costs of domestic /international airfares (economy) for PI travel
- Local/international accommodation costs for PI per night
- Meals and incidentals (per diems) for PI per day
- Ground transport/mileage for travel to meetings with Partner Organisation
- Costs for staff travel between facilities
- Taxi travel to and from airport
- Registration costs for PI conference attendance

Note: Whilst travel is allowed to be requested from the ARC for Partner Investigators, it is often commented on by Assessors that Partner Organisations should be paying for related project travel for their investigators.

Other

- Software licence fees
- Access to data/databases
- Access to facilities/usage fees
- Clean room usage
- Access to vehicles
- Fire safety training
- Electron microscopy
- Programming support
- Data linkage by third party costs
- Data extraction and data cleaning by third party costs
- Lend lease infrastructure
- Geospatial tools
- Provision of process operational data
- Provision of historical data
- Recruitment advertising
- Office space (interviews/focus groups)
- Project website development and hosting
- Mechanical/electronic workshop labour costs
- Collection, transportation, analysis of samples
- Survey and software development
- Graphic design, formatting and printing final project report
- Report dissemination costs
- Open access journal fees
- Promotion of survey and research via PO Organisation mailing lists
- Use of PO workspace, computing facilities and infrastructure
- Interview participation vouchers/incentives
- Interview transcribing costs
- Venue hire/meeting rooms and catering
- Stakeholder workshop and outreach
- Legal analysis and advice (number of hours)
- Access to Dun & Bradstreet records
- Storage space

Fieldwork

- Cost of airfares (economy) or ground transport for PI travel to the fieldwork site
- Accommodation costs for PI per night whilst conducting fieldwork
- Meals and incidentals (per diems) for PI per day whilst conducting fieldwork
- Fieldwork training and review, focus groups costs
- Car/boat hire and petrol/mileage for conducting fieldwork
- Collection and transport of fieldwork samples
- Ground instrumentation costs at fieldwork site
- Survey instrument subscription for fieldwork use
- Testing and data gathering at fieldwork site
- PhD fieldwork allowance to conduct research
- Field-test trial costs