



Research Ethics & Compliance Support

Never Stand Still

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<http://research.unsw.edu.au/research-ethics-and-compliance-support-recs>

Research Ethics and Compliance Support (RECS)

Research at UNSW Australia is supported by clear processes for work involving humans, animals, gene technology and radiation safety, all of which are linked to research integrity and its underpinning principles. Visit the following areas to find out how your field of research is covered.



Human Research Ethics



Animal Research Ethics



Gene Technology



Radiation Safety



Export Controls Compliance



Research Integrity



Training



About RECS



Contact Us



Research is considered by:

- Human Research Ethics Committees (HRECs) A and B:
 - All human research involving more than low risk
- Human Research Ethics Advisory Panels (HREAPs) A to I:
 - All human research involving negligible/low risk
- Animal Care & Ethics Committees (ACECs) A and B:
 - All research involving higher order invertebrate and vertebrate animals
- Institutional Biosafety Committee (IBC):
 - Dealings with genetically modified organisms
- Radiation Safety Committee (RSC):
 - Radiation apparatus, radioactive substances, lasers
- Export Trade Controls (DECO):
 - Export of potential defence and strategic goods / technology



RECS 2014/15 Initiatives:



SharePoint Sites for Committees:

- Available for Human Research Ethics Advisory Panels on request:

BROWSE PAGE Ted Rohr

SHARE SYNC EDIT

UNSW AUSTRALIA Human Research Ethics Committee
Research Ethics and Compliance Support

Search this site

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EDIT LINKS

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Past Meetings

Meeting Papers

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Agendas

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HREC Site Help

Site Contents

EDIT LINKS

Current Meetings

[+ new event](#)

Select	Title	Start Time
There are no items to show in this view of the "Calendar" list.		

Agenda and Meeting Papers

[+ new document or drag files here](#)

✓	Name	Meeting Date ▼	Assigned To
	Committee A Meeting Papers	...	
	Committee B Meeting Papers	...	
	UNSW HREC	...	

Adobe Application Forms:



Never Stand Still

UNSW Human Research Ethics

Risk Assessment and Application Form

INSTRUCTIONS

Completion Instructions

This is a dynamic form designed to be completed and submitted electronically.

Please do not print this form. Save a blank copy to your computer and open it with the free Adobe Reader software (version 9.0 or later). If you do not have Adobe Reader installed, or are using an older version, you can download the latest free version for Mac and PC from the [Adobe website](#). For UNSW support of systems please contact the IT Help Desk.

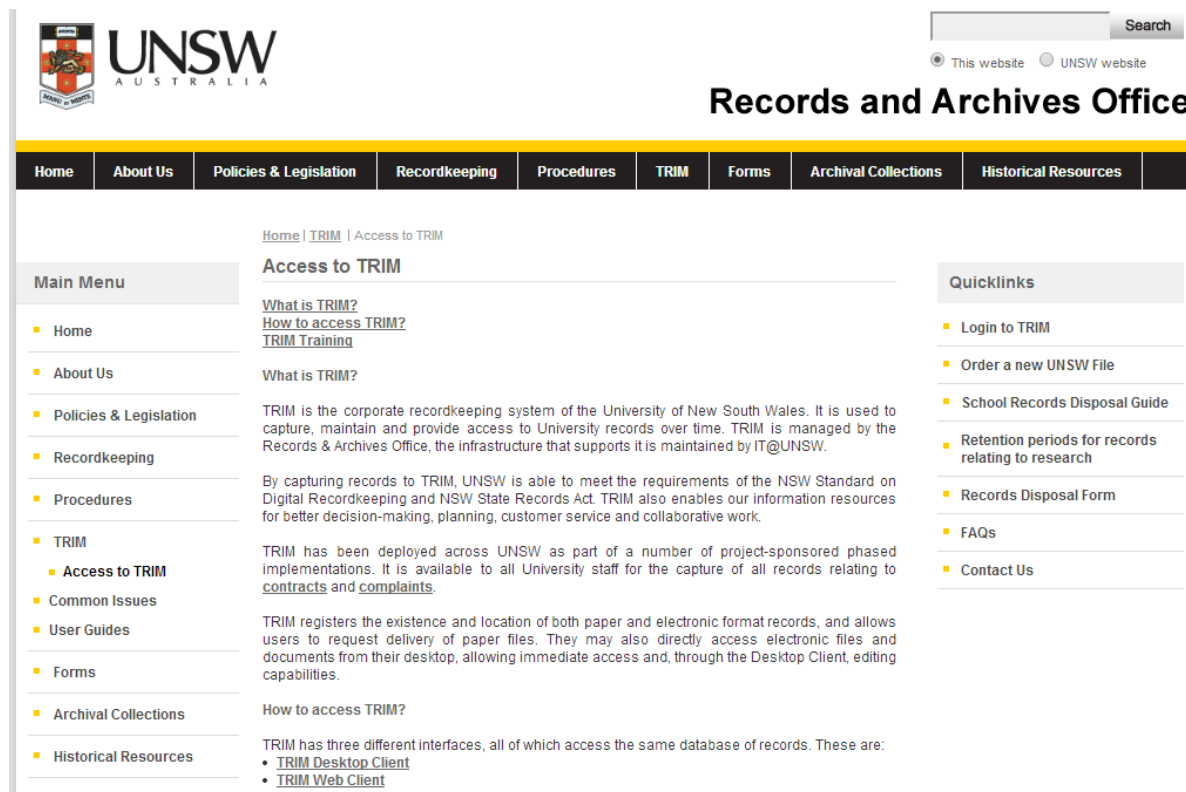
Mac Users please note that the default program 'Preview' will not display this form correctly - you will need to install Adobe Reader to view and edit this form.

Please submit your completed application form and all supporting documents via email as per submission instructions at the end of the form.

PART A: RISK ASSESSMENT (This is an optional tool)

TRIM as Record Management System:

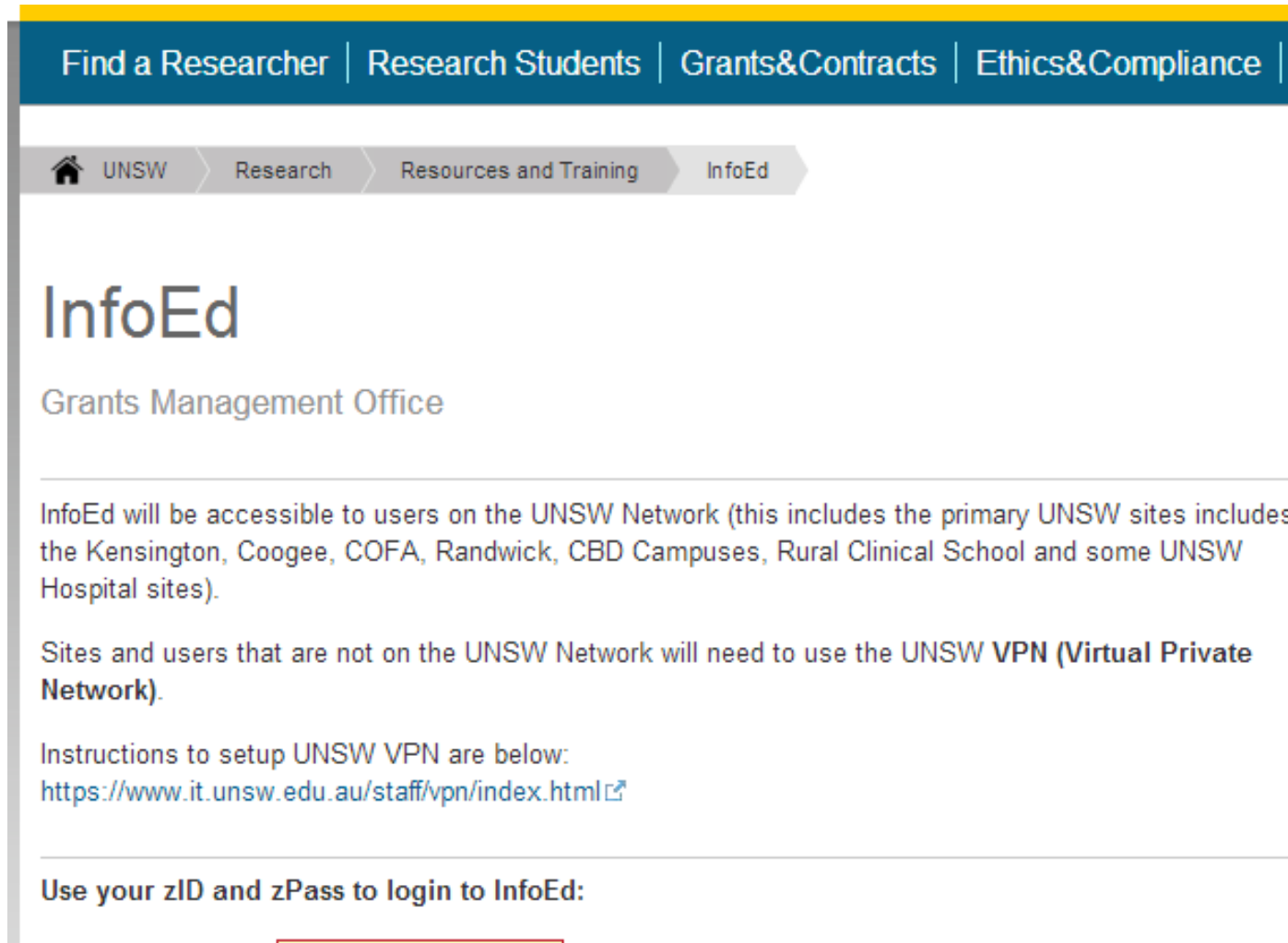
- TRIM folders Available for Human Research Ethics Advisory Panels on request:



The screenshot displays the UNSW Records and Archives Office website. At the top left is the UNSW Australia logo. To the right is a search bar and radio buttons for "This website" and "UNSW website". The main heading is "Records and Archives Office". Below this is a navigation menu with items: Home, About Us, Policies & Legislation, Recordkeeping, Procedures, TRIM, Forms, Archival Collections, and Historical Resources. The "TRIM" item is highlighted.

The main content area is titled "Access to TRIM" and includes a breadcrumb trail: [Home](#) | [TRIM](#) | [Access to TRIM](#). It features a "Main Menu" on the left with links to Home, About Us, Policies & Legislation, Recordkeeping, Procedures, TRIM (with a sub-link for "Access to TRIM"), Common Issues, User Guides, Forms, Archival Collections, and Historical Resources. The central text explains that TRIM is the corporate recordkeeping system used to capture, maintain, and provide access to University records. It also mentions that TRIM has been deployed across UNSW as part of a project-sponsored phased implementation and lists three interfaces: TRIM Desktop Client and TRIM Web Client. A "Quicklinks" section on the right provides direct access to Login to TRIM, Order a new UNSW File, School Records Disposal Guide, Retention periods for records relating to research, Records Disposal Form, FAQs, and Contact Us.

Integration with InfoEd:



The screenshot shows the top navigation bar of the InfoEd website. The main navigation bar is dark blue with white text: "Find a Researcher | Research Students | Grants&Contracts | Ethics&Compliance |". Below this is a secondary navigation bar with a home icon and four tabs: "UNSW", "Research", "Resources and Training", and "InfoEd". The "InfoEd" tab is highlighted. The main content area has a large "InfoEd" heading and a sub-heading "Grants Management Office". A horizontal line separates the heading from the main text. The text states that InfoEd is accessible to users on the UNSW Network, listing various sites. It also notes that users not on the network need to use the UNSW VPN. A link to the VPN setup instructions is provided. A final horizontal line is followed by the instruction "Use your zID and zPass to login to InfoEd:" and a red underline.

Find a Researcher | Research Students | Grants&Contracts | Ethics&Compliance |

UNSW Research Resources and Training InfoEd

InfoEd

Grants Management Office

InfoEd will be accessible to users on the UNSW Network (this includes the primary UNSW sites includes the Kensington, Coogee, COFA, Randwick, CBD Campuses, Rural Clinical School and some UNSW Hospital sites).

Sites and users that are not on the UNSW Network will need to use the UNSW **VPN (Virtual Private Network)**.

Instructions to setup UNSW VPN are below:
<https://www.it.unsw.edu.au/staff/vpn/index.html>

Use your zID and zPass to login to InfoEd:

