

STORING YOUR RESEARCH DATA



	KEY SUPPORTED				CURRENTLY UNSUPPORTED		
Storage Platforms	UNSW OneDrive & Teams	UNSW eNotebook	Data Archive	Home Drive Shared Drive	CloudStor	Dropbox	Local Storage*
Storage Type	Day-to-Day	Day-to-Day	Long-Term	Day-to-Day	Day-to-Day	Day-to-Day	Day-to-Day
Suitable Data Classification							
Stored in Australia							
Backup & Disaster Recovery							
Syncing with Local Copy		Not Applicable	Not Applicable	Not Applicable			Not Applicable
External Collaborator Access							
Storage Limit	5 TB/User	Unlimited	Unlimited	Unlimited	1TB/User		
Version Control							
Recovery from Deletion	60 Days	No Data Deletion	No Data Deletion	10 days			
Post-Project Data Retention	> 7 years	Indefinitely	Indefinitely	> 7 years			

*Local devices vary greatly in their configuration and security. Contact rdm@unsw.edu.au to find out which data classification is suitable for your local device (e.g., desktop, laptop & tablet).

Highly Sensitive Data
 Sensitive Data
 Private Data
 Public Data
 Dependent on the plan you have paid for
 Unknown or Device Dependent

For Sensitive and Highly Sensitive data, data encryption and/or other settings may be required. Please refer to the UNSW Data Handling Guidelines for more information. If you have any Highly Sensitive data, or research data management inquiries, please contact rdm@unsw.edu.au

STORING YOUR RESEARCH DATA

Key UNSW supported data storage platforms



UNSW OneDrive & Teams



- Suitable for day-to-day project storage and collaborations with UNSW and non-UNSW personnel
- Appropriate for research data classified from Public to Highly Sensitive
- Data is retained for at least 7 years
- Deleted data can be recovered within 60 days

UNSW eNotebook



- Suitable for day-to-day project documentation/storage and collaborations with UNSW and non-UNSW personnel
- Appropriate for research data classified from Public to Sensitive
- Data is retained indefinitely - you can request access to it even after you leave UNSW
- All entries are timestamped with track changes - it supports a permanent audit trail

Data Archive



- Suitable for long-term project storage and accessibility can be easily configured for UNSW personnel
- Appropriate for research data classified from Public to Sensitive
- Data is retained indefinitely - you can request access to it even after you leave UNSW
- Unlimited data storage

Home Drive Shared Drive



- Suitable for day-to-day project storage and accessibility can be easily configured for UNSW personnel
- Appropriate for research data classified from Public to Private
- Data is retained for at least 7 years
- Unlimited data storage